Post –PASE 2016 submission information

We are planning to publish two monographic volumes in Springer, one for language studies submissions and the other for literature and culture studies. The submissions which will not be strictly connected with the themes of the volumes, i.e. multiculturalism, multiculturalism and the self, will have a chance – if accepted - to be published in our journals.

Make sure your text has been proofread by a native speaker before its submission and that it strictly follows the required style-sheet (see below)

Please read carefully the information below.
Deadline for submission: **31st July 2016**
The length of the text: **5000-7000 words**
Submission address: **2016pase@gmail.com**
An attachment to the above e-mail address, with the heading:
   - for language submissions: **language.name.doc**
   - for culture submissions: **culture.name.doc**
Stylesheet: **APA 6 (guidelines on this style-sheet are given BELOW)**

Yours sincerely,
The Editors

Formatting guidelines

- Manuscripts should be submitted as Microsoft Word.

- Each paper must contain an abstract of 150-200 words, max. 5 keywords, and a bio note about the author (approx.100 words)

- A separate title page should be provided which, apart from the title of the submission, should also include full names of all the authors, their affiliations, e-mail and postal addresses.

- The title (no information about author(s)), should also be provided at the beginning of the text, preceding the abstract.

- The manuscripts must conform to the specifications of *Publication Manual of the American Psychological Association (sixth edition)- APA6.*

  Basic Information about APA6 can be found at:

  http://www2.yk.psu.edu/learncenter/apa-july-09.pdf

  http://www.regent.edu/admin/stusrv/writingcenter/files/APA%206th%20Edition%20Quickview.pdf

  http://www.library.dal.ca/Files/How_do_I/pdf/apa_style6.pdf

  www.apa.org

Formatting guidelines in detail

1. Manuscripts should be submitted as **Microsoft Word.**

2. **General formatting** (margins, **double spacing**, font size, block quotations, indent paragraphs, justifying text to the left side only, **running head**, etc.) please follow:
http://www.regent.edu/admin/stusrv/writingcenter/files/APA%206th%20Edition%20Quickview.pdf

3. **Title page(s): A separate title page should be provided at the beginning of your manuscript which, apart from the title of the submission, should also include full names of all the authors, their**

affiliations, e-mail and postal addresses – this page shouldn't be numbered

The first page to be numbered is the actual title page and it should be in APA 6 stylesheet (with a header, page number flush right in the header, title - upper and lowercase letters), name of the author(s), affiliation, author's note if necessary) (see: http://www.regent.edu/admin/stusrv/writingcenter/files/APA%206th%20Edition%20Quickview.pdf)

4.**The „author's note" is not the bio note** but a place where you can put (if necessary) additional information about the paper, eg about the grant it was part of, etc.

5.**A bio note** (approx.100 words) should be sent in a **separate** Microsoft Word file.

6.What follows the title page(s) is **an abstract of 150-200 words and max. 5**

keywords. The formatting guidelines can be found at: http://www.regent.edu/admin/stusrv/writingcenter/files/APA%206th%20Edition%20Quickview.pdf and/or here http://www2.york.psu.edu/learncenter/apa-july-09.pdf (p. 4)

7. Your text should start on the next page with an **introduction** and finish with a **conclusion.**

8.APA 6 uses five **levels of headings** – make sure you format them in the correct way (upper, lowercase letters, flush left, centred, etc.) (see: http://www2.york.psu.edu/learncenter/apa-july-09.pdf (p. 5)

The only departure from APA6 that we request is you should number each section including the introduction and conclusion

9. **In-text citations, parenthetical references:** all necessary information can be found at: http://www2.york.psu.edu/learncenter/apa-july-09.pdf (starting from p. 6).

Please, make sure you use commas, ampersand, not italicized „et al.", the right order of two (or more) works by different authors (arranged alphabetically not chronologically), etc. in a correct way

10. Center **references** heading at the top of a new page (after conclusions), do not use bold fonts. Detailed guidelines for the list of reference can be found at:

http://www.library.dal.ca/Files/How_do_I/pdf/apa_style6.pdf (the whole document) and also here: http://www2.york.psu.edu/learncenter/apa-july-09.pdf (starting from p. 9)

11. You can use this document
http://www2.york.psu.edu/learncenter/apa-july-09.pdf as a point of reference as we think it is the most detailed source of information about APA 6 stylesheet.